



ALBERT HALL

BRUSSELS

PRICE LIST
& PARTNERS

A blurred, sepia-toned photograph of a metal railing or staircase, positioned on the right side of the page. The railing has several horizontal bars and a curved top rail. The background is out of focus, showing what appears to be an interior space with some architectural elements.

HALL RENTAL

RENTAL FEE PER DAY*	
Albert Hall	5 000 €
Roseland Hall	5 000 €
Chaplin Studio and Chaplin Lobby	1 500 €
Combined Albert + Chaplin	6 000 €
Combined Albert + Roseland*	8 000 €
Combined Albert + Chaplin + Roseland*	8 750 €
Lobby Chaplin	500 €
Paramount	500 €
Warner Bros	500 €
Universal Studio	500 €
Full house*	9 000 €
TO BE VALIDATED WITH THE SITE MANAGER	
room capacity / gauge according to your set-up	
set-up in the rented space	
any entertaining during the event	

MULTIPLICATORS
Day for build-up or dismantling 50% if between 9.00 and 18.00
* – two days = Rental fee * 1,5
* – three days = Rental fee * 2
* – four days = Rental fee * 2,5, etc
INCLUDED IN THE HALL RENTAL OFFER
Prior coordination of the event by an in-house manager
Reception desk
Cloakroom including its equipment and tickets
Standard toilet supplies
Energy consumption (water, energy & heating)
Standard lighting plan
Insurance & Unisono (Sabam) Copyrights & fair remuneration of the artists
Reservation of the delivery area with the municipality on request
NOT INCLUDED IN THE HALL RENTAL OFFER
Cleaning & permanent toilet cleaning service
Catering services (See infra)
Audiovisual material (See infra)
Outdoor security

*The hall rental period includes the duration of the event + the time for setup and full dismantling on the same day between 7.00 and 2am the following day. Any request for an event with a longer duration and / or beyond 2am must be subject to an exemption and will be subject to an adjusted price offer. All prices are exclusive VAT. 21% VAT will be added at the time of invoicing. The Albert Hall Brussels reserves the right to carry out additional and / or subsequent invoicing of VAT in the event that the tax administration changes the tax status of BCMS.

CLEANING COSTS	
Clean-up after set-up and before guests arrival	
Albert or Roseland	200 €
Chaplin Studio & Lobby	100 €
Any other room	50 €
Combined Albert + Chaplin	300 €
Combined Albert + Roseland	300 €
Combined Albert + Chaplin + Roseland	400 €
Full House	500 €
Cleaning after event	
Albert or Roseland	650 €
Chaplin Studio & Lobby	250 €
Any other room	100 €
Combined Albert + Chaplin	750 €
Combined Albert + Roseland	850 €
Combined Albert + Chaplin + Roseland	950 €
Full House	1 000 €

If multiple days events, we clean daily.

STAFF		
Mandatory Staff (of the Albert Hall Brussels)	Per hour	Weekend
Room regisseur – (24/7)	60 €	Presence mandatory ¹
Doormen/Security – 6 a.m. – 8 p.m. ^{2/3}	45 €	50 €
Doormen/Security – 8 p.m. – 12 p.m. ^{2/3}	50 €	50 €
Doormen/Security – 12 p.m. – 6 a.m. ^{2/3}	55 €	55 €
Toilet Lady – Day rate 7 a.m. – 10 p.m. ³	35 €	40 €
Toilet Lady – Night rate 10 p.m. – 7 a.m. ³	40 €	55 €
Contracted staff (can be either managed by the client or, if requested, by the Albert Hall Brussels).		
		Per hour
Hostesses/cloakroom staff – 7 a.m. – 8 p.m.		40 € ⁴
Hostesses/cloakroom staff – 8 p.m. – 10 p.m.		50 € ⁴
Hostesses/cloakroom staff – 10 p.m. – 7 a.m.		60 € ⁴
Transport fee		25 €/person
Uniform fee ⁵		25 €/person

1. Presence of a Room regisseur from the start of set-up to the end of dismantling and throughout the event
2. Minimum one per entrance used (including emergency exits).
3. Presence one hour before event with a minimum of 4 hours
4. Saturday or after 9 hours of daily service: rate multiplied by 1.5
Sunday: rate multiplied by 2
5. Dress code of the hostesses to be defined with client

PODIUM		
Albert Hall - Podium (10*4m) – (stairs, carpet & skirt, side-covers, speaker desk, lights, panel table (up-to 8 pers).	350 €	Other dimensions prices on demand
Anywhere else	On demand	
ROOM SET-UP		
Chairs not installed no cover		1,5 € Per piece
Covers for chairs not installed		0,5 € Per piece
Chairs installed no cover		2,5 € Per piece
Chairs installed with stretch cover		3,5 € Per piece
Any style – Cabaret, School, U (mix of chairs & cover, tables, table clothes) price per person.		5 € Per person
RENTAL SUPPLIES		
See separate document		

PLUG & PLAY KITS (Price confirmed in our offer)
Basic Kit
The customer's PC is installed on a speaker desk and connected directly to the projector. Any errors during the presentation are visible to the customer. Transitions between different parts of the presentation are visible by attendees.
Comfort Kit
The customer's presentation elements are integrated into the Albert Hall's resident PCs*. They are connected to a switcher that allows us to have, in PC-A, for example, a 'Logo' image, the presentation videos, etc. and in PC-B the presentation(s). If any changes need to be made to the presentation during the session, we can switch between the PCs. On the podium, the customer controls his presentation with our Cuelight. In front of him, we place a 32' down screen monitor to show him/her the current slide and the one to come. This keeps the customer's gaze fixed on the audience.
HYBRIDE, MORE LIGHTS, TRANSLATION, ETC
See our audiovisual partners
SOUND
L-Acoustics SYVA A10 Wide (Albert Hall et Roseland Ballroom) Meyer CQ Series (Chaplin) Microphones Sennheiser

VARIOUS		
Screens	Either 16/9 or 16/10 format	
Roseland	Included Retractable rear-projection screen	
Albert Hall	Included Retractable rear-projection screen	
Chaplin	Included Retractable rear-projection screen	
	300 € On demand -	
Any room	Portable screen 2,4m*1,35m (front projection)	
PROJECTORS		
	See offer Rear Projection EB-PQ2220B	
Roseland	4K - 20.000 lumens	
	See offer Front Projection EB-PQ2216B	
Albert Hall	4K - 16.000 lumens	
Chaplin	See offer to be discussed	
	500 € Ultra short-throw projector Epson	
Any room	EH-LS650 / 4k / 3600 lumens	
LIGHTS		
	Cf. Standard lights available	
All rooms	on a permanent basis in the rooms.	
INTERNET WIFI (available in all rooms. Is adjusted to fit with the maximum room capacity)		
	Std	200 € Per day
	Personalised ¹	400 € Per day
	Cable internet ²	400 € Per day

1. with dedicated band 400Mbps for guests
2. band 400Mbps for technicians and streaming

CATERING PARTNERS

APPROVED CATERING PARTNERS					
Les frères Debekker	Mathias Debekker Grégoire Morelli	02 736 00 40 02 736 00 40	mathias@lesfreresdebekker.be gregoire@lesfreresdebekker.be	www.lesfreresdebekker.be	Etterbeek
L'huitrière Eole	Michel De Coninck Julie Meunier	02 726 93 60 02 728 00 75	info@huitriere-eole.be	www.huitriere-eole.be	Evere
Belgocatering	Bert De Roose	053 606 660	bdr@belgocatering.be	www.belgocatering.be	Sint-Joos-Ten-Noode
Biorganic	Aiko Vanholder	02 649 57 52	aiko@biorganic.bio	www.biorganic.bio	Forest
La Tricoterie	Dorian Ide	02 537 96 69	dorian@tricoterie.be	www.tricoterie.be	Saint-Gilles
Boxy's	Kristof Boxy's	09 385 87 33	info@boxys.be	www.boxys.be	Deurle
Traiteur Grimod	Pierre Versteegh	02 633 37 75	info@grimod.com	www.grimod.com	Nivelles
JML	Jean-Michel Loriers	0478 31 31 31	jml@jml.be	www.jml.be	Nivelles
Traiteur Magnus	Liesbeth Braeckman	03 239 09 09	info@traiteurmagnus.be	www.traiteurmagnus.be	Beveren

CATERERS - OUT OF THE LIST			
Corkage fee	14 €	Per guest	Cleaning and disposal of all waste at the caterer's expense. In the event of any lack of cleanliness after the departure of the caterer, the latter will be required to pay for corrective cleaning.
Traiteur Magnus	450 €	Per use	

OUR RESIDENT AUDIOVISUAL PARTNER

ArtsTechs has installed the standard and permanent technical equipment available in the Albert Hall rooms (sound, projection). In collaboration with our stage manager, he manages your standard requirements for conferences, meetings, cocktail parties, dinners, evenings, etc. in Plug and Play. Any other more specific request (recordings, hybrid meetings, connection to an external control room, translation, etc.) will be managed either by ArtsTechs, Microson or your audio-visual partner in collaboration with our stage manager. We will always ensure that the connections are managed in compliance with the resident equipment installed (speakers, projector and screen) and the acoustic standards applicable to the rooms.

OUR SPECIALIZED AUDIOVISUAL PARTNERS

MICROSON Specialized in meetings with translation	Christian Dewaet	02 216 42 42	info@microson.be	www.microson.be
Corporate events, hybride meetings, special podium with decoration	Vivian Tramasure	0475 28 00 22	vivian.t@artstechs.com	www.artstechs.com

YOUR AUDIO VISUAL PARTNER

Always welcome in coordination with the support of our resident audiovisual partenr.

Connection fee to projector	Direct = basic package ¹ per day / per room	1 100 € per day / per room
	Via our Plug & Play network ² per day / per room	1 800 € per day / per room
Connection fee to sound system	Direct = basic package ¹ per day / per room	1 300 € per day / per room
	Via our Plug & Play network ² per day / per room	2 000 € per day / per room

1. Chaplin 50% rebate

2. Only available in Roseland Ballroom and Albert Hall



ALBERT
HALL BRUSSELS

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www.albert-hall.com